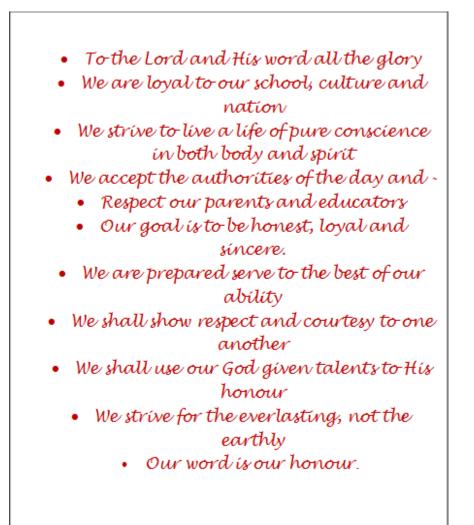
# MABALANE SELEKA TECHNICAL SCHOOL



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# MSTS CODE OF HONOUR





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#### SCHOOL RULES

#### THESE SCHOOL RULES ARE LAID DOWN TO ENSURE ORDER AND DISCIPLINE THUS CREATING AN ATMOSPHERE CONDUSIVE TO TEACHING AND LEARNING

## <u>CONTENT</u>

- 1. ASSEMBLY
- 2. LATE FOR SCHOOL
- 3. ABSENCE
- 4. ADMINISTRATION/OFFICE BLOCK
- 5. LEAVING THE SCHOOL PREMISES
- 6. SCHOOL GROUDS AND BUILDINGS
- 7. CELL PHONES, MP3 PLAYERS AND IPODS
- 8. ABLUSIONS
- 9. GARDENS
- 10. BYCYCLES, MOTORBIKES AND MOTOR VEHICLES
- 11.SMOKING
- 12. BOYS/GIRLS RELATIONSHIPS
- **13. PRIVATE PROPERTY**
- **14. APPEARANCE OF BOYS**
- **15. APPEARANCE OF GIRLS**
- **16. CHEWING CUM AND EATING IN CLASS**
- 17. LEAVING SCHOOL PREMISES DURING SCHOOL TIME
- 18. MISBEHAVIOUR
- 19. TRANSGRESSIONS

#### 1. <u>ASSEMBLY</u>

- A warning bell will ring at 07:00
- By 07:00 all learners must be assembled on the paved quadrangle in register classes.
- All gates will be locked by 07:15
- When the bell rings after break learners must immediately move to their classes as indicated on the timetable.

## 2. LATE FOR SCHOOL

- Learners who arrive late for school, for whatever reason must report to the staff member on duty.
- Demerits will be received by such learners

## 3. <u>ABSENCE</u>

- In case of absence a learners must provide a written explanation from a parent or guardian.
- This must be submitted to their register teachers.
- In the case of being absent during a test or examination, permission must be obtained from the principal to be allowed to write a supplementary examination.

## 4. ADMINISTRATION/OFFICE BLOCK

- Learners may under no circumstances move freely in the staff room, photocopy room or general administration offices.
- Learners may not make use of school telephones, if need be the administrative staff will take this responsibility.
- Learners may visit the administration block when making use of a "pass" provided to them by their register teachers/class teachers

## 5. LEAVING THE SCHOOL PREMISES

- Learners my only leave the school premises during school time after obtaining permission from the principal.
- A letter of permission to leave must be handed to the specific register teacher.
- Such learners must also sign the register indicating the time date and reason for leaving.
- Learners will under no circumstances leave the school grounds without permission from the principal.

## 6. SCHOOL GROUNDS AND BUILDINGS

- If and when guilty of vandalism parents will be responsible for paying for reparations.
- School grounds must be kept neat by all times
- Do not write on walls
- Use the rubbish bins for the purpose they are provided
- No learners are allowed inside classrooms before school or during break.
- Learners must report any form of vandalism.

## 7. CELL PHONES, MP3 PLAYERS AND IPODS

 NO cell phones MP3 players and IPODS are allowed in the school premises

#### 8. ABLUSIONS

- Under No circumstances is smoking allowed on school premises.
- Use these facilities for the purpose they are meant to be used for.
- These facilities are a showcase of your character and your school

#### 9. GARDENS

- Do not damage the gardens.
- The school is promoted by the impression our gardens create.
- Do not litter!

## 10. BICYCLES, MOTORBIKES AND CARS

- Bicycles may only be left in the bicycle shed during and after school time
- Learners are not allowed at the bicycle shed except the owners of these bicycles.
- No learners will be allowed to drive a motor vehicle or motorcycle on the school grounds without permission/ and appropriate legal drivers licence.

# 11.<u>SMOKING</u>

- No learners may be in the possession of tobacco or products thereof.
- The school grounds are a smoke free zone.
- Strict and definite action will be taken against smokers.

## 12. BOYS/GIRLS RELATIONSHIPS

- Learners are restricted to friendships and may not pair of at school.
- They are only allowed in the demarcated areas as the school are still under construction.
- NO physical contact is allowed.
- Parents may visit learners only after reporting to the administration block and with permission from the principal.
- No visitors are allowed without prior arrangement with both parents and the principal.

## 13.<u>PRIVATE PROPERTY</u>

• Learners are not allowed near vehicles of educators or any other school implements such as lawnmowers etc.

#### 14. APPEARANCE OF BOYS

#### **HAIRSTYLES**

- No dreadlocks and hair attachments are allowed.
- Hair must be clean, neat and tidy at all times.
- No bleached and coloured hair.
- No "afro" undercut-styles or steps.
- Hair may not touch the collar at the back.
- A fringe must be at least 1 cm above the brow.
- No hair gel is allowed and spiky or standing up styles are not allowed.
- Hair must be cut in a simple hairstyle without any attachments.
- Nails must be clipped short and must be clean
- No jewellery allowed (body/face)
- Boys must shave daily.
- Moustaches must be shaven off

# **CLOTHING**

- White school shirt and grey pants
- No t-shirts allowed under school shirt
- A tie must be worn in winter
- Shirts must be tucked in at all time
- Only prescribed grey socks are allowed
- Socks must be pulled up
- Black school shoes with laces or simple buckle is allowed and must be clean.
- A simple black belt is allowed, no other colours with decorations.
- Navy blue pullovers with school badge during winter
- Navy blue "Drimacs" also form part of school attire during wintertime.
- No bangles, chains necklaces or rings are allowed- it will be confiscated.

#### 15. <u>APPEARANCE OF GIRLS</u>

#### HAIRSTYLES

- No ringlets allowed
- No wispy strands of hair
- If hair hangs below the collar, it must be tied up in a ponytail.
- Hair must be tied by using blue, white or brown band.
- Alice bands must be blue, white or brown in colour.
- No bleaching, highlighting or colouring of hair is allowed.
- Plaits and braids are limited to a maximum of two
- · Long extensions must be tied back into a ponytail
- Extensions must be kept neat, clean and tidy at all times.

# <u>CLOTHING</u>

- Length of skirts not shorter than 8cm above the kneecap.
- Interim skirts- grey with white blouse
- Only black school shoes with laces or traditional buckle with white school socks
- Navy blue pullovers with school badge during winter
- Navy blue "Drimacs" also form part of school attire during wintertime.
- No bangles, chains necklaces or rings are allowed- it will be confiscated.
- A school tie is allowed during winter
- Blouse/shirt must be tucked in at all time.
- ONE pair of earrings (standard studs) gold or silver no nose tongue or other rings
- No make-up allowed in school uniform
- Nails must be clipped, clean without any cutex or gel.

# 16. <u>CHEWING CUM AND EATING IN CLASS</u>

- No chewing gum in classes or on the school grounds is allowed
- No eating and drinking in class rooms during academic time or break
- Learners not allowed in classes during break.

# 17. <u>LEAVING SCHOOL PREMISES DURING SCHOOL TIME</u>

- No learner will be allowed to leave the school premises without written consent of the principal or his delegate.
- Doctors and dental appointments must be scheduled after school
- If turning sick at school learners must report to an educator so parents can be contacted.
- Only parents may take learners from school during school time and only with prior arrangement with principal.
- Parents must sign the applicable register.

### 18. <u>MISBEHAVIOUR</u>

- Misbehaviour could lead to serious consequences and includes the following:
- Playing truant (bunking)
- Smoking
- Alcohol abuse
- Indecent behaviour
- Unacceptable language
- Dishonesty
- Racist remarks and behaviour
- Fighting
- Undermining authority

#### 19.<u>TRANSGRESSIONS – penalty marks</u>

#### A. Less serious transgressions (20 marks)

- Homework copying
- Cursing
- Disobedience
- Late for classes/school
- Incorrect attire
- Untidiness of school uniform
- Cell phone misuse
- Slipping class

#### B. Serious transgressions (100 marks)

- Cheating/dishonest during tests and examinations
- Theft
- Fighting
- Alcohol abuse
- Drug abuse
- Racism
- Smoking
- Unacceptable boy-girl relationship
- Pornography/sexual misconduct
- Verbal abuse of fellow students and staff members
- Vandalism school property
- Possession of any weapon at school